



PARENT **RESOURCES**

IMPORTANT INFORMATION TO KNOW

2026-2027



VISION AND MISSION

VISION



GCA will become a preeminent school that relentlessly pursues excellence from a Biblical worldview, in which spirit-led students will be fully equipped to confidently fulfill their God ordained purpose.

MISSION



GCA is a Christ-centered environment that empowers students to pursue academic excellence, ignites a passion for God, strengthens gifts and talents, cultivates a heart for service, and prepares transformational leaders.

STATEMENT OF FAITH



Grace Christian Academy maintains the fundamental teaching of God's Word. We believe in:

- The inspiration of the Holy Scriptures.
- The Trinity: Father, Son and Holy Spirit.
- The deity of our Lord Jesus Christ and His virgin birth.
- The forgiveness of sin only by the blood of Jesus.
- Salvation by grace through faith.
- Divine healing.
- The infilling of the Holy Spirit.
- The return of Jesus Christ.
- The fellowship with all denominations of the Christian faith.
- Institution of marriage and family that are ordained by the Lord God Himself, is sacred, and is between one man and one woman as defined in the clear teachings of the Holy Bible. Any other definition of marriage is against the expressed will of God.



GCA

GRACE CHRISTIAN ACADEMY

Academic Calendar 2026-2027

August 2026						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12*	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29*	30	31			

April 2027						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- Holiday
- Staff Development Day
- Early Release
- [] Start/End of Nine Weeks
- * Bad Weather Make-Up Day

School Starts: 8:00 am
School Ends: 3:30 pm
Early Dismissal: 11:30 pm

All School Holidays

Sept. 7 Labor Day
Oct. 12 Columbus Day
Nov. 23-27 Thanksgiving Break
Dec. 21-Jan. 1 Christmas Break
Jan. 18 Martin Luther King Day
March 8-12 Spring Break
March 26, 29 Good Friday/Easter
May 31 Memorial Day

EAGLE EXPECTATIONS

BE SAFE

BE RESPONSIBLE

BE RESPECTFUL

Staff Development –

(No School for Students)

Aug. 10-17 Jan. 4-5 Apr. 19
Oct. 9 Feb. 15
Nov. 30 Mar. 15

Early Dismissal

Nov. 20 Dec. 18
Dec. 4 Mar. 5*
May 27

*All dates subject to

BELL SCHEDULES

CHAPEL-Thursdays

Elementary 9:15 am

Secondary 11:30 am

School Hours 8:00 am - 3:30 pm

LUNCH

K - 4th Grade 10:55 am - 11:25 am

5th - 8th Grade 11:35 am - 12:10 pm

9th - 12th Grade 12:20 pm - 1:00 pm



JUNIOR HIGH (7th & 8th)

	MON. & WED. (A)	TUES. & FRI. (B)
8:00 - 8:10	Morning Assembly	Morning Assembly
8:15 - 9:05	PE / Athletics	PE / Athletics
9:10 - 10:00	Bible	Bible
10:05 - 11:30	1A	1B
11:35 - 12:10	Lunch	Lunch
12:15 - 1:00	Study Hall/Choir	Study Hall/Choir
1:05 - 2:35	2A	2B
2:40 - 3:30	Elective	Elective

	THURSDAY
8:00 - 8:10	Assembly
8:15 - 9:00	PE / Athletics
9:05 - 9:50	Block 1A
9:55 - 10:40	Block 1B
10:45 - 11:25	Block 2A
11:30 - 12:15	Chapel
12:20 - 1:00	Lunch*
1:05 - 1:50	Study Hall
1:55 - 2:40	Block 2B
2:45 - 3:30	Elective

HIGH SCHOOL (9th-12th)

	MON. & WED. (A)	TUES. & FRI. (B)
8:00 - 8:10	Morning Assembly	Morning Assembly
8:15 - 9:45	1A	1B
9:50 - 10:40 (Block 1)	Bible	Bible
10:45 - 12:15 (Block 2)	2A	2B
12:20 - 1:00	Lunch	Lunch
1:05 - 2:35 (Block 3)	3A	3B
2:40 - 3:30	Elective	Elective

	THURSDAY
8:00 - 8:10	Assembly
8:15 - 9:00	Block 1A
9:05 - 9:50	Block 1B
9:55 - 10:40	Block 2A
10:45 - 11:25	Block 2B
11:30 - 12:15	Chapel
12:20 - 1:00	Lunch
1:05 - 1:50	Study Hall
1:55 - 2:40	Block 3A
2:45 - 3:30	Block 3B

LUNCH INFORMATION



Hot lunches must be ordered at least one week ahead of time for the kitchen staff to be prepared for the daily lunches.

HOW TO ORDER LUNCH ON FACTS

- Log into your GCA Family Portal in FACTS
- On the left side of the screen, click Student
- Click on Lunch
- You will see the available lunch menu (daily hot meal or alternative items)
- If you have more than one child at GCA, you must order for each child separately

Lunch Order Process

- Black- *Select meal(s)*
- Red- *Payment is processing*
- Blue- *Payment has gone through/Meal(s) paid*
- If items have not been selected or paid for, students will not receive a lunch
- Each menu is subject to change and is listed at the bottom of the menu

All lunches include a bottle of water, the condiments included for the menu, napkins, utensils, and whatever would be appropriate for each meal selected. Additional Snack Shack items are available for purchase-cash only.

Students who forget their lunch or need a lunch will be offered a sandwich meal and the charge will be added to your account.

LUNCH INFORMATION



We are proud to be partnered with My Hot Lunchbox for our school lunch service on Tuesday's and Wednesday's. The current vendors being used are Marco's Pizza and Panda Express. These lunch options must be ordered through their specific site.



How to Sign Up:

- Go to <https://ordernow.myhotlunchbox.com/sign-up>
- Click on "Create an Account" under "Customer"
- Fill in all required fields to create your account
- Once you've created your account, add a Profile for each student you are planning to order for

FAQs:

How can I see what's on the school lunch menu? Once you have created your free account, you can view daily menus on the Lunch Calendar by selecting the day of the week and the profile you'd like to place an order for. You can also view any pending or paid orders by selecting the My Cart tab on the left sidebar.

When do I need to place my lunch order? The deadline to add, edit, or cancel an order is 12PM (noon) the day before delivery.

How do I place an order for lunch? Log into your My Hot Lunchbox account, click on the Lunch Calendar, and select the day and profile you would like to place an order for. This will populate the lunch menu and you can select the items you would like to order. Once the items are selected, click the Add to Order button and your meal(s) will be added to your cart. You can continue placing orders for future dates or you can click on the My Cart tab and proceed to check out and pay for the meals.

Helpful tip: If you would like to repeat the same meal for a specific day of the week for the semester, check the repeat box in the lower-left corner.

Is there an app available for ordering lunch? Yes! The My Hot Lunchbox app is available for download on the App Store and Google Play

CAMPUS MAP

School Hours 8:00 am - 3:30 pm

Office Hours: 7:45 am -4:00 pm

Must enter/exit the GCA Office Entrance any time visiting the campus between 8:00 am - 3:30 pm.



MORNING ARRIVAL

All Students—Elementary & Secondary

School Hours 8:00 am-3:30 pm

Front doors open at 7:30 am and lock at 8:00 am.

Must enter or exit the GCA Office Entrance any time between 8:00-3:30pm.



AFTERNOON DISMISSAL

All Students—**Elementary** & **Secondary**

School Hours 8:00 am-3:30 pm



Elementary Dismissal:

Please follow the pattern in the parking lot in order to prevent a back-up on the street.

Elementary students are assigned a # tag. Please hang tag on rearview mirror and follow the line to the three cones for pick-up.

Information to Know



GCA
GRACE CHRISTIAN ACADEMY

GCA is a Christ-centered environment that:

- Empowers students to pursue academic excellence
- Ignites a passion for God
- Strengthens gifts and talents
- Cultivates a heart for service
- Prepares transformational leaders.

School Hours

- 8:00 am - 3:30 pm
- Students are tardy after 8:00 am
- Students are tardy if they arrive at class after the designated start time
- Students who need to leave early for an appointment must be checked out in the main office
- Please note that students may not be checked out of the office after 3:10 pm.
- Doctors' or excuse notes must be turned in to the receptionist

Dismissal

- Elementary students dismiss at the front entrance of the school
- Secondary students dismiss out the main office entrance
- Secondary students that have elementary siblings will join them at the front entrance for dismissal

Lunch On-Campus

- If students forgot their lunch, they can receive a sandwich lunch through the cafeteria
- If parents need to bring lunch to campus, they must notify the school office, and it should be in rare instances
- Students are not allowed to order or have outside food delivered to school from delivery companies
- Students are not permitted to leave campus for lunch

2026- 2027

Information to Know



GCA
GRACE CHRISTIAN ACADEMY

Security

- For the security and safety of our faculty, staff, and students, all visitors must check in at the main school office entrance
- All visitors must present their Driver's License, be issued a Visitor Badge, and the badge must be worn while in the building
- All staff and secondary students will be required to wear an ID badge daily
- All adults must present ID, be on the student pick-up list, and physically sign students "in" and "out" for early or late check-ins/outs.

Cell Phones /Electronics

- Students are not allowed to use their cell phones during the school day (8:00 am -3:30 pm).
- All students are required to keep all electronic devices off and in their backpacks or lockers for the entirety of the school day. Devices should not be in clothes pockets or visible at any time.
- This includes smartwatches, Bluetooth-enabled headphones or accessories, tablets, and gaming devices.
- Students in 9th -12th grade are allowed the use of a laptop for academic assignments only during approved instructional times.
- Students violating the electronics policy will face disciplinary consequences of confiscation, fines, parental notification, and parent pick-up of the confiscated device only.

Chapel

- Thursdays, Elementary at 9:15 am & Secondary at 11:30 am
- Parents are always welcome to join

Basic Dress Code (Review Dress Code Policy)

- Navy Collared Polo Shirt, School Crest must be worn on Chapel Days
- Pants, Shorts, Skirts (Khaki) (Skirts may only be from French Toast)
- Tennis shoes/athletic shoes only. Socks must be worn at all times

2026- 2027

Enrollment Agreement



GCA
GRACE CHRISTIAN ACADEMY

Partnership is a core value of Grace Christian Academy. As a part of this partnership, the timely enrollment of students is necessary for effective school planning. It is important that you read the enrollment policies stated in the handbook and enrollment packet you signed for this year's enrollment. We hope that it is your intention to remain at GCA through graduation. However, if it becomes necessary to withdraw your student, you must notify the school by completing the Student Withdrawal form.

Discounted re-enrollment fees for the following school year will be open in January each year until March 1st. The enrollment fee is non-refundable for all families who choose to withdraw after February 28. However, GCA recognizes that family plans change. For the following circumstances, families withdrawing after February 28 of each year will be exempt from financial obligations for the upcoming academic year only and will be refunded their enrollment fee. Any previous year balances will remain.

Unique Withdrawal Circumstances:

- Educational needs for your student can no longer be met at GCA as determined by GCA Administration.
- Withdrawal at the request of GCA Administration
- A relocation of 25 miles or more from the family's current address
- The family has completed the application for FACTS Tuition Assistance by the March 31 deadline, and the award is not sufficient for the family.

WITHDRAWAL POLICY

Grace Christian Academy relies on registration and tuition income to meet operating expenses. Since salary obligations are contractual and based on income projected by enrollment contracts, it is essential that the income from tuition be assured. If enrollment is canceled or in the event of separation for any reason between the student and the school, other than the stated exceptions, the financial obligations are as follows:

IF ENROLLMENT IS CANCELLED IN WRITING PRIOR TO THE FIRST DAY OF SCHOOL, parents or guarantors are obligated to pay 10% of the yearly tuition amount and the forfeited non-refundable, non-transferable enrollment fee.

FINANCIAL OBLIGATIONS FOR WITHDRAWAL DEADLINES

- Withdraw anytime during 1st quarter: 40% of tuition owed
- Withdraw anytime during 2nd quarter: 60% of tuition owed
- Withdraw anytime during 3rd quarter: 80% of tuition owed
- Withdraw anytime during 4th quarter: Full tuition owed

Parents/Guardians will be expected to honor their commitment to the school. Requests for exceptions must be addressed to the Business Office in writing and will only be considered in extreme (unique) circumstances.

2026- 2027



DISCIPLINE

A Culture of Excellence

The philosophies and programs of Grace Christian Academy are built upon the principles of God's Word and we strive to provide an environment that is conducive to the spiritual growth and development of all our students. One of the prerequisites for success in life is self-discipline. Christian discipline is learned by submitting to the authority of the home, church and school. Accountability is a part of growing up and a part of Christian living. GCA students should be noted for their conduct as Christians and good citizens demonstrating good manners and responsible lifestyles.

Biblical principles used by GCA for guiding children to predetermined discipline goals include 1) instruction, 2) correction, 3) exhortation, 4) rebuke and 5) suspension and expulsion. The goal of discipline is to help the student learn to be self-disciplined. Real love for children is demonstrated by firm, yet loving discipline, where the goal is to not only change the behavior but also the heart.

For discipline to be effective, both the school and the home must be supportive of the measures. The school expects parents to support the school in administering its disciplinary program in order to insure a proper academic climate and develop a sense of responsibility in students. The school and home must partner together to produce students who become happy, healthy, and productive adults.

ABSENCES

Regular attendance and promptness are required. Emergency situations are understood but vacations should be planned during normal school holidays. A student who exhibits excessive absences will be placed on Behavioral Probation. A student who is absent more than the 10% limit of allowable absences in a semester (for grades 7-12) or year (for grades K-6) will lose credit for that semester or year.

TARDIES

GCA is placing a greater emphasis on tardiness. A notification email will be sent to parents after each designated tardy. Students will be given an unexcused tardy for late morning drop off and individual class periods.

TARDY CONSEQUENCES

1-3 Tardies - Unexcused Tardy

Recorded in FACTS

4-6 Tardies - \$15 fee each time

7+ Tardies - \$50 fee - All

Students/Parent Conference

scheduled- Secondary Students

Cell Phone Policy

In compliance with House Bill 1481, students are not allowed to use their cell phones during the school day (8:00 am -3:30 pm). All students are required to keep all electronic devices off and in their backpacks for the entirety of the school day. Devices should not be in clothes pockets or visible at any time. This includes smart watches, Bluetooth-enabled headphones or accessories, tablets, and gaming devices. Students violating the cell phone policy will face disciplinary consequences of confiscation, fines, parental notification and parent pick-up only.

Dress Code Policy

Students must be appropriately dressed and groomed upon arrival for school in compliance with the published GCA Dress Code. If the student is out of uniform expectations, they will be sent to the office to call home. The student will remain in the office until the dress code infraction is corrected. Multiple infractions will result in additional consequences.

Bullying and/or Harassment

Bullying is a specific type of harassment defined as the repeated and intentional behavior purposefully done to hurt or harm another person. The harassment may be in written or verbal expression, expression through electronic methods, or physical conduct against another student on school property, at a school-sponsored or related activity, or in a school-operated vehicle. Bullying or harassment of any kind will not be tolerated at GCA

CELL PHONE CONSEQUENCES

1st Offense -

Student will have the cell phone /electronic device confiscated, \$15 fine (\$20 Credit Card), infraction recorded in FACTS Discipline Log

2nd Offense -

Device confiscated, \$25 fine (\$30 Credit Card), infraction recorded in FACTS Discipline Log

3rd Offense -

Device confiscated, parent only pick-up, \$50 fine (\$55 Credit Card), infraction recorded in FACTS Discipline Log, parent conference required.

4or more-No devices allowed on campus. Student is subject to suspension.

“Not Seen, Not Heard, Not Taken”

DRESS CODE CONSEQUENCES

1-3 Violations -

Warning, infraction recorded in FACTS Discipline Log

3rd-5th Violations -

Recorded in FACTS, Assigned After School Detention

6 or more Violations -

Recorded in FACTS, Saturday Detention, \$45 fine (\$50 Credit Card)

GCA Dress Code



K- 6th

GCA Dress Code aspires to create a look that is academically focused, safe, appropriate, and uniform. GCA student dress is expected to be modest and in keeping with Christian principles. Uniform pieces are expected to fit correctly without being oversized, too tight, too short, or worn incorrectly. All uniform items are to be in good condition, free from rips, holes, and tears. Violation of any portion of the dress code may result in disciplinary action, with or without warning.

The official uniform vendor for GCA is French Toast. Some uniform items must be purchased from our official French Toast online GCA Uniform Store, while other items may be purchased from other vendors.

SHIRTS

- Uniform Polo Shirts – Short or long-sleeved (with collar) and GCA Crest Polos in Navy only. Must be purchased from the French Toast online GCA Uniform Store.
- Navy polo shirts be purchased from other vendors, as long as there is no manufacturer logo (no other colors allowed).
- Turtlenecks and Under Shirts – Solid navy or white. Must be worn under a collared uniform shirt. Short or long-sleeved.

Shirts may be worn untucked. However, at no time should the midriff be visible, including when the student is reaching up. If the administration deems an untucked shirt too short, the student may be asked to tuck it in or put on an undershirt.

SHORTS AND PANTS

- Shorts – Khaki only (tan or stone). Elastic waist or belt loop styles. No more than 4" above the knee. Knit shorts are not allowed.
- Pants –Khaki only (tan or stone). Elastic waist or belt loop styles. Expected to be worn at the waist. Girls may wear regular or capri-length. Cargo and knit pants/leggings are not allowed.
- Belts are not required for K-6th grade.

SKIRTS, SKORTS, JUMPERS, AND DRESSES (Girls Only)

- Skirts, Skorts, and Jumpers – Must be purchased from the French Toast online GCA Uniform Store only- Khaki (tan or stone) or Plaid. May be worn with a collared short or long-sleeved shirt (no more than 4" above the knee in front and back).
- Polo Style Dress – Navy only. Short or long-sleeved, with collar (no more than 4" above the knee in front and back), no emblems unless with the GCA crest from the French Toast online GCA Uniform Store.
- Bloomers/Shorts – Navy or Khaki (tan or stone) must be worn under jumpers, skirts, or dresses (should not be seen below the hemline).
- Leg wear – Tights and ankle-length leggings (solid navy only) can be worn under a jumper or skirt, but cannot be worn as pants.

2026 - 2027



K- 6th

SHOES & SOCKS

- Athletic Tennis shoes with laces only. Shoes may be any color. No boots, sandals, Crocs, flip-flops, slippers, foam shoes, house shoes, or slip-on shoes.
- Socks must be worn at all times in any color or style.

BELTS

- Not required. If worn, Black or brown only. No ribbons, scarves, or other items worn as belts.

OUTERWEAR

- Navy Fleece Full Zip Jacket or Navy Cardigan with GCA Crest purchased from the French Toast GCA Uniform Store only.
- All other outerwear must be removed while in the building: no hoodies or sweatshirts.
- Hats, scarves, gloves, and rain jackets can be worn in any style and color. They are expected to be removed while in the building.

HAIR

- All Students – Clean and neat. Natural color (Brown, Black, Blonde, Red). Hair in the front must be combed out of the eyes. No distracting styles.
- Boys – Must be cut above the collar at all times. Short braids or twists for afro-textured hair is allowed but must be fastened in a way that stays above the collar.

FRIDAY/SPIRIT DAYS

- Fridays are a casual spirit dress day. Students may wear the 2026-2027 approved GCA spirit t-shirts only and jeans. Jeans are expected to be worn at the waist without being oversized or too tight. Girls may wear regular or Capri length.
- No sweatpants (or sweatpants-like pants), joggers, athletic shorts, pajamas, or scrubs unless the administration approves a designated Spirit Days
- Students must follow all dress code guidelines established for Themed Spirit Days. Failure to do so will prohibit the student from participating in future theme days.

French Toast School Uniforms: www.frenchtoast.com

School Code: QS5FBLG

Dress Code will be strictly enforced. Students not in dress code will receive consequences as outlined in the Student Handbook.

GCA Administration reserves the right to prohibit any style that is determined to pose a distraction or deemed a violation of the dress code. Administration has the right to provide guidelines for events, including athletic events and school-sponsored functions. Any exceptions must be approved in advance by the administration.

2026 - 2027

GCA Dress Code



7th- 12th

GCA Dress Code aspires to create a look that is academically focused, safe, appropriate, and uniform. GCA student dress is expected to be modest and in keeping with Christian principles. Uniform pieces are expected to fit correctly without being oversized, too tight, too short, or worn incorrectly. All uniform items are to be in good condition, free from rips, holes, and tears. Violation of any portion of the dress code may result in disciplinary action, with or without warning.

The official uniform vendor for GCA is French Toast. Some uniform items must be purchased from our official French Toast online GCA Uniform Store, while other items may be purchased from other vendors.

SHIRTS

- Uniform Polo Shirts – Short or long-sleeved (with collar) and GCA Crest Polos in Navy only. Must be purchased from the French Toast online GCA Uniform Store.
- Navy polo shirts be purchased from other vendors, as long as there is no manufacturer logo (no other colors allowed).
- Turtlenecks and Under Shirts – Solid navy or white. Must be worn under a collared uniform shirt. Short or long-sleeved.

Shirts must be tucked in at all times. At no time should the midriff be visible, including when the student is reaching up. If the administration deems a shirt too short, the student may be asked to tuck it in or put on an undershirt.

SHORTS AND PANTS

- Shorts – Khaki (tan or stone) only. Must have belt loops. No more than 4" above the knee and expected to be worn at the waist without being oversized or too tight. Athletic shorts, cargo, knit, denim shorts, or cutoffs are not allowed.
- Pants – Khaki (tan or stone) only. Must have belt loops. Pants are expected to be worn at the waist. Girls may wear regular or capri-length. Cargo and knit pants/leggings are not allowed.
- Black or Brown belts must be worn at all times.

DRESSES/SKIRTS (WOMEN ONLY)

- Skirts and Skorts – Must be purchased from the French Toast online GCA Uniform Store only-Khaki (tan or stone) or Plaid. Length in front and back must reach 4" from the top of the kneecap (below mid-thigh), in front and back.
- Tights and ankle-length leggings (solid navy only) can be worn under a dress or skirt, but cannot be worn as pants.

SHOES & SOCKS

- Athletic Tennis shoes with laces only. Shoes may be any color. No boots, sandals, Crocs, flip-flops, slippers, foam shoes, house shoes, or slip-on shoes.
- Socks must be worn at all times in any color or style.

French Toast School Uniforms: www.frenchtoast.com

School Code: QS5FBLG

2026 - 2027



7- 12th

HAIR

- All Students – Clean and neat. Natural color (Brown, Black, Blonde, Red). Hair in the front must be combed out of the eyes. No distracting styles.
- Men – Must be cut above the collar at all times. Short braids or twists for afro-textured hair is allowed but must be fastened in a way that stays above the collar. Men should be clean-shaven at all times. No facial hair: mustaches, goatees, beards, or sideburns lower than the ear.

OUTERWEAR

- Navy Fleece Full Zip Jacket or Navy Cardigan with GCA Crest purchased from the French Toast GCA Uniform Store only. No hoodies or sweatshirts. GCA issued Letterman Jackets are also allowed.
- Uniform shirts must still be worn, even if outerwear is worn as part of the school uniform. Outerwear does not count as a collared shirt.
- Hats, scarves, gloves, and rain jackets can be worn in any style and color. They are expected to be removed while in the building.
- Students wearing anything other than what has been stated will be asked to remove the outerwear and keep it in their lockers until after school hours.

ADDITIONAL DRESS CODE DETAILS

- Student IDs must be worn at all times while on campus, except for PE or athletics. IDs must be worn on the front chest area with the photo visible.
- No head coverings of any type, including do-rags, bandanas, hats, visors, or hoods.
- No visible tattoos
- Only women may have pierced ears, provided that earrings are modest and non-distracting. No other visible piercings will be permitted.
- Students who attend school with excessive makeup will be asked to wash their face and/or reapply makeup to meet the modesty standards of GCA.

FRIDAY/SPIRIT DAYS

- Fridays are a casual spirit dress day. Students may wear the 2026-2027 approved GCA spirit t-shirts only and jeans. Jeans are expected to be worn at the waist without being oversized or too tight. Girls may wear regular or Capri length.
- No sweatpants (or sweatpants-like pants), joggers, athletic shorts, pajamas, or scrubs unless the administration approves a designated Spirit Day.
- Students must follow all dress code guidelines established for Themed Spirit Days. Failure to do so will prohibit the student from participating in future theme days.

Dress Code will be strictly enforced. Students not in dress code will receive consequences as outlined in the Student Handbook. GCA Administration reserves the right to prohibit any style that is determined to pose a distraction or deemed a violation of the dress code. Administration has the right to provide guidelines for events, including athletic events and school-sponsored functions. Any exceptions must be approved in advance by the administration.

GCA CHROMEBOOK USAGE AGREEMENT 2026-2027



Providing and issuing Chromebooks (9th-12th grade) for instructional use for our students is an important part of our school's instructional program. The student will use the device every day to support and guide his or her learning. Certain guidelines are necessary to protect the Chromebook and the school network. These guidelines are also in place to ensure that this technology serves as an effective instructional tool.

STUDENTS AND THEIR PARENTS/GUARDIANS MUST AGREE TO THE FOLLOWING:

- The student and parent understand and have signed the Technology Acceptable Use Policy.
- The Chromebook is the property of Grace Christian Academy (GCA). All such issued Chromebooks shall be returned to GCA prior to the conclusion of each school year and prior to the student's withdrawal from GCA if earlier than the conclusion of the school year.
- The student agrees to follow all GCA regulations and policies governing the use of the Chromebook as well as all applicable State and Federal laws including copyright and intellectual property law pertaining to software and information.
- The student is responsible at all times for the care and appropriate use of the issued Chromebook and must adhere to these terms each time the device is used, including when it is not on school grounds.
- The student shall not remove or alter any GCA identification labels attached to or displayed on the Chromebook. Students will not deface the device or adhere stickers to the device.
- The student agrees to ensure the device is secure and safe. The student agrees to handle the device carefully and protect it from potential sources of damage.
- The student must report theft, loss, damage, or malfunctioning of the Chromebook to school personnel immediately.
- Upon request, the student agrees to, immediately, deliver the issued Chromebook to GCA staff for technical inspection or to verify inventory or other information. Students will make available for inspection by any school administrator or teacher any messages, communication, or files sent or received on any GCA-issued device including, but not limited to, the issued Chromebook.
- Students will bring their issued Chromebook fully charged to school every day.

GCA CHROMEBOOK DEVICE USAGE AGREEMENT--2026-2027

The family and student will assume the risk of loss by theft, destruction, or damage. Devices reported as stolen outside of school require that parents notify police and provide a copy of an official police report to the school administration.

ACCIDENTAL DAMAGE:

- First Incident: School administration will be notified by the Technology department on the first accidental damage incident.
- Second Incident: Chromebook is not returned to the student until approval is given by the school administration team. Parents will be notified via phone call or email prior to approval from administration for the Chromebook to be returned to the student.
- Third or Subsequent Incidents: Students may lose the privilege to use a GCA Chromebook if the school or School Board administration deems it necessary to revoke those privileges.

INTENTIONAL DAMAGE OR LOST/STOLEN CHROMEBOOK:

- Full price of repair or replacement for an intentionally damaged device: Replacement cost up to \$290.40
- Lost, Stolen, or Damaged AC Adapter: Fee of \$25 for all incidents
- Device/Charger not returned by the collection date: Fee of \$290.40 for Chromebook, \$25 for charger

.....

I have read and agree to comply with these guidelines and to abide by all GCA policies and regulations of the use of equipment including the Technology Acceptable Use Policy, as well as the Code of Student Conduct.

Student: I have read, understand, and agree to honor all terms of the agreement. I may be denied access to the internet and all other electronic media if I do not abide by these terms and be subject to disciplinary action, and the confiscation of the GCA Chromebook device.

Student Name (print)

Student Signature

Date

Parent/Guardian: I have read and understand this agreement and give permission for the school to allow my child to use the GCA-issued Chromebook under the terms and conditions set forth above.

Parent/Guardian Name (print)

Parent/Guardian Signature

Date

TECHNOLOGY ACCEPTABLE USE POLICY

COMPUTER NETWORK

The following applies to anyone (students/visitors) using the GCA Computer Network (its technology and communications systems including internet, email, social media, web page, computer, communication, cameras, learning, telephone, wireless and mobile devices and software programs used to educate and conduct the school's business). Abuse or misuse of the Computer Network by students is considered a serious offense and will lead to discipline, up to and including termination of employment.

ACCEPTABLE USE POLICY

GCA recognizes that as technology effects the manner in which information may be accessed, communicated and transferred by members of society, those changes may also alter instruction and student learning. Telecommunications, electronic information services and networked services significantly alter the information landscape by opening schools, classrooms and library media centers to a broader array of resources. The school generally supports access by students and teachers to rich information resources along with the development of appropriate skills to analyze and evaluate such resources.

In making decisions regarding student and student access to the GCA Computer Network and related resources, GCA considers its own stated educational mission, goals and objectives. This requires that all instructional and library media materials support and enrich the curriculum and represent Christ-like values while taking into account the varied instructional needs, learning styles, abilities and developmental levels of the students.

Telecommunications, including video, audio and text services, because they may be connected to any publicly available source in the world, will open classrooms to electronic information resources which may not have been specifically chosen or previewed for use by students of various ages.

In particular, the internet is a collection of interconnected computer networks around the world that makes it possible to share information almost instantly. The networks are owned by countless commercial, research, governmental and educational organizations. The internet expands classroom and library media center resources by making information, images and even computer software from places otherwise impossible to reach available to students, teachers, librarians and media specialists. Access to these resources can yield individual and group projects, collaboration, curriculum materials and ideas of sharing. Internet access also makes contact with people all over the world, bringing into the classroom experts in every content area.

The GCA Computer Network is the property of the school. GCA maintains the right to monitor and enter into any of its computer network and related resources and to inspect and review any and all activity and data recorded in those systems. In this regard, the students expressly waive any right of privacy in anything they create, store, provide, send or receive on the computer network and related resources and consent to monitoring. Therefore, students should not assume that any messages or stored information (such as information contained on tablets, computer hard-drives, computer disks or e-mail systems) are private and confidential.

GCA will monitor all activity and history. While GCA will make a concerted effort to filter and supervise online access for appropriate content, methods are far from foolproof and responsibility for acceptable use remains with the student, student, visitor, or any other user.

THE FOLLOWING PRINCIPLES GUIDE ACCESS TO THE GCA COMPUTER NETWORK:

The school makes its Computer Network available to students, as appropriate for their education. E-mail and Internet usage is an important communication and learning tool and should be used primarily for school business and instructional purposes. However, limited and incidental personal use of these resources is permissible so long as such use is occasional, of reasonable duration, does not adversely affect student performance, and does not violate state or federal laws or compromise intellectual property rights.

ACCESS IS A PRIVILEGE, NOT A RIGHT. ACCESS ENTAILS RESPONSIBILITY.

- GCA expects that Students will integrate thoughtful use of the Computer Network throughout the school's curriculum.
- User access from GCA to the Computer Network shall follow guidelines developed for the selection of appropriate instructional materials as decided upon by the instructional guidelines set forth in the various disciplines.
- Since access could extend beyond evaluated or previewed resources, the Students will supervise and provide developmentally appropriate guidance and instruction to students in the appropriate and effective use of such resources.
- Users are responsible for good behavior on school computer networks, just as in classrooms and other areas of the school. Communications on networks are often public in nature and discretion and prudence should always be used. A simple rule of thumb is: *"Do not transmit any message or information that you would not be comfortable seeing on the front page of tomorrow's newspaper (or being read by your grandmother, your pastor or your spouse)."*

THE FOLLOWING ARE EXAMPLES OF ACTIVITIES THAT ARE PROHIBITED AND MAY RESULT IN DISCIPLINARY ACTION, UP TO AND INCLUDING TERMINATION OF ENROLLMENT. THIS INCLUDES, BUT IS NOT LIMITED TO:

- Accessing the files or communications of others without appropriate authorization
- Using online chat rooms or instant messenger programs outside the framework of job responsibilities and in a manner that inhibits job productivity
- Downloading of software or attachments (which have the potential to spread viruses and worms throughout the entire school network)
- Advertising or listings for personal benefit
- Communications that are addressed to another user in any manner that could reasonably caught him or her distress, embarrassment, or unwarranted attention
- Using the computer network or related resources to violate laws or regulations
- Creating, forwarding or sending any offensive or disruptive messages, including but not limited to, messages which contains sexual implications, or other offensive slurs, off-color jokes, or offensive comments related to someone's race, age, gender, sexual orientation, religious beliefs, political beliefs, national origin, disability, status as a cover veteran, or genetic information
- Using the computer network or related resources to solicit for commercial ventures, political candidates, outside organizations, or other non-school related solicitations
- Generating personal attacks, including attacks based on race, color, religion, sex, gender, sexual orientation, national origin, genetic information, age, disability, status as a covered veteran or any other factors prohibited by law
- Browsing, retrieval, display or distribution of vulgar, offensive or inflammatory language, materials or images, including sexually explicit material, languages or pictures
- Engaging in any illegal activity
- Allowing students to have access to the faculty/staff network (by using your computer or plugging in your network connection into a laptop)
- Sending messages that adversely affect the reputation of the school or its students, parents, or community members
- Circumventing the IT security systems and protocols which the school has established
- Other infractions deemed by the school to warrant disciplinary action

Outside of the school, families are responsible for setting and conveying the same standards that their children exercise in the use of television, telephones, radio, movies and other media to the use of telecommunications in network information resources. Therefore, GCA supports and respects each family's decision whether or not to allow student access to the network resources provided by the school.

The educational value of student networked information resources access is the joint responsibility of students, parents, and students of GCA.

The school retains the right to monitor communications in network usage accessed through its own communication and technology devices as well as those owned by individuals while using the GCA communication and network systems. **Students do not have an exception of privacy when utilizing the school Computer Network.** All Students explicitly agree to this condition in consideration for the ability to utilize the school's communication resources and technology.

If you have questions, please contact the Principal. Violation of this policy may lead to student discipline, including termination of enrollment. When appropriate, law enforcement agencies may be involved.

.....

I have read and agree to comply with these guidelines and to abide by all GCA policies and regulations of the use of equipment including the Technology Acceptable Use Policy, as well as the Code of Student Conduct.

Student: I have read, understand, and agree to honor all terms of the agreement. I may be denied access to the internet and all other electronic media if I do not abide by these terms and be subject to disciplinary action, and the confiscation of the GCA Chromebook device.

Student Name (print)

Student Signature

Date

Parent/Guardian: I have read and understand this agreement and give permission for the school to allow my child to use the GCA-issued Chromebook under the terms and conditions set forth above.

Parent/Guardian Name (print)

Parent/Guardian Signature

Date





EAGLE EXPECTATIONS

BE SAFE

BE RESPONSIBLE

BE RESPECTFUL

Personal Electronic Devices

“NOT SEEN,



NOT HEARD,

NOT TAKEN”





EAGLE EXPECTATIONS

HALLWAY

BE SAFE

- Keep hands, feet, and other objects, etc. to yourself
- Stay in assigned hallway and always keep lights on
- Stay to the right & "Walk & Talk"

BE RESPONSIBLE

- Get to class on-time
- Enter classroom only when the teacher is present
- See trash, pick it up

BE RESPECTFUL

- Keep voice level low and use appropriate language
- Help others in need
- Be polite and use kind words



EAGLE EXPECTATIONS

CAFETERIA

BE SAFE

- Walk at all times
- Know the emergency exits
- Keep hands, feet, other objects, etc. to yourself

BE RESPONSIBLE

- Be on time to lunch
- Raise your hand to leave your seat (restroom, etc.)***
- Use electronic devices only during approved times
- Throw all trash away and clean up after yourself
- Use the restroom before returning to class

BE RESPECTFUL

- Listen carefully to all lunch monitors
- Keep voice level low and use appropriate language
- Respect the personal space of others

***Secondary Only



EAGLE EXPECTATIONS

RESTROOMS

BE SAFE

- Keep hands, feet, other objects, etc. to yourself
- Wash hands with soap for at least 20 seconds, dry with a paper towel

BE RESPONSIBLE

- Get in, get out
- Stay off phones in restroom

BE RESPECTFUL

- Keep voice level low and use appropriate language
- Keep the floor, walls, and stalls clean
- Dispose of all trash in the trashcans
- Maintain the privacy of others



EAGLE EXPECTATIONS

CHAPEL

BE SAFE

- Keep hands, feet, and other objects, etc. to yourself
- Enter and exit in a calm, orderly fashion
- Know the emergency exits

BE RESPONSIBLE

- Sit in the area assigned to your class
- Listen to the speaker and participate appropriately
- Be prepared with Bible***
- Make sure all devices are away & turned off/silent

BE RESPECTFUL

- Keep voice level low and use appropriate language
- Be a polite audience
- Demonstrate a reverence for God

***Secondary Only



**BETTER
TOGETHER**

WE NEED YOU!

Parent-Teacher Committee

What Does the PTC Do?

Organize: Organizing school events and fundraisers is a key part of PTC! PTC members are first to get the scoop.

Enhance: Through your feedback and partnership the PTC is able to enhance the education of all students at GCA through continuous improvement.

Support: Supporting students and staff is the heart of what we do! Whether it's volunteering in the classrooms, school events, or through your donations, there's always room for more volunteers!

Purpose:

Working together to promote the success of GCA students, staff, and community. A partnership between home and school that is essential in supporting the overall atmosphere and experience of your student's time at GCA

Monthly meetings are held both in person & virtual. Check out our Eagle Insider for the upcoming dates.





Book Fair

Book Fair Committee will organize volunteers, set-up, manage, serve, and pack-up the book fair.



Lunch Bunch

Volunteer on Fridays during lunches to give teachers a duty free lunch. Lunch A is 10:55-11:25, Lunch B is 11:35-12:10, Lunch C is 12:20-1:00 pm.



Career Day

We would like to host another Career Day/Fair. Committee would recruit "cool" career volunteers to host a table. Help set-up and tear down on that day.



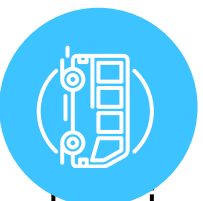
Spirit Nights

Attend Spirit Nights at local businesses that give back to GCA and help promote school pride.



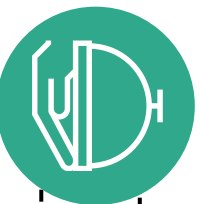
Clubs/Sports

Help Sponsor or volunteer for one of the clubs on campus. Volunteer for Athletic Booster club, athletic game concessions, and Field Day/Color Run Volunteer.



Field Trips

Chaperone for student grade level or club field trips.



Hospitality

Help during theme days or teacher appreciation days to collect items and serve during the day at various times throughout day/year.



Fundraising

Help find corporate sponsors, community donations, and assist with auction baskets for Christmas program, donate to clubs/activities hosting fundraisers.

